



# 2019-2020 FINAL BUDGET

**BONITA SPRINGS** *Fire Control and Rescue District*





# Bonita Springs Fire Control and Rescue District

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# Bonita Springs Fire Control and Rescue District

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## Board of Commissioners

### Chairman

Steven Lohan

### Vice Chairman

Lawrence Kosilla

### Secretary-Treasurer

James Murphy

### Fire Commissioners

Jeffrey Maturo

Steven Slachta

### Fire Chief

Joseph V Daigle

### Assistant Chief

Greg DeWitt

### Deputy Fire Chief

Eric Madden

Richard Scott

### Fire Marshal

Tim Fernandez (ret 9/1/19)

Janet Washburn

## Department Directors

Administrative-Finance Director

Battalion Chief

Battalion Chief

Battalion Chief

Battalion Chief

Battalion Chief

Battalion Chief

Administration Coordinator

Human Resource Coordinator

Finance Coordinator

Public Education Coordinator

Lisa Gendron

Jason Brod

Greg Harrel

Jeff Millican

Cesar Sanchez

Andy Schmidt

Winthrop Telford

Chrissy Biel

Jenny Transou

Beverly Gervasi

Nicole Hornberger



# BONITA SPRINGS FIRE CONTROL & RESCUE DISTRICT

27701 BONITA GRANDE DRIVE, BONITA SPRINGS, FL 34135

September 20, 2019

*ADMINISTRATION*  
TEL: (239) 949-6200  
FAX: (239) 949-6207

*FIRE PREVENTION*  
TEL: (239) 949-6211  
FAX: (239) 949-6216

*STEVE LOHAN*  
CHAIRMAN

*LAWRENCE P. KOSILLA, JR.*  
VICE-CHAIRMAN

*JAMES P. MURPHY*  
SECRETARY/TREASURER

*JEFFREY MATURO*  
COMMISSIONER

*STEVEN SLACHTA*  
COMMISSIONER

*JOSEPH V. DAIGLE*  
FIRE CHIEF

[www.bonitafire.org](http://www.bonitafire.org)

To: Chairman Lohan & Board of Fire Commissioners,

Re: Budget 2019-2020

For the Fiscal Year 2019-2020, the Bonita Springs Fire Control and Rescue District has three objectives during this budget cycle. Achieving these objectives will meet all current operational needs and solidify the District's financial standing for the future.

- The Collective Bargaining Agreement was open for negotiations for a new three year contract.
- The Capital Improvement Plan also includes funding for future capital items that are approaching their end-of-life cycle.
- The millage rate for levied for fire protection was lowered.

Accomplishing these budgetary objectives will uphold the District's current and future financial stability, which is necessary to achieve our primary mission of saving lives and protecting property.

Sincerely,

Joseph V. Daigle  
Fire Chief



# Bonita Springs Fire Control and Rescue District

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## Budget Planning Calendar For Fiscal Year 2019-2020

May 8, 2019 .....	Request for Budgets from Department Heads
May 24, 2019 .....	Budgets from Department Heads due
June 1, 2019 .....	Proposed Taxable Values from Lee County
June 17, 2019 .....	Internal Budget Workshop 9:00am - Station 4
July 1, 2019.....	Lee County Certifies Taxable Value
July 3, 2019.....	Budget Workshop 3:00pm – Station 4
July 8, 2019.....	Board to set proposed preliminary millage for DR 420 5:01pm - Station 4
August 7, 2019 .....	Internal Budget Workshop 9:00am – Station 4
August 23, 2019 .....	Budget Workshop 3:00pm – Station 4
August 28, 2019.....	Internal Budget Workshop 9:00am – Station 4
September 9, 2019 .....	Tentative Millage and Tentative Budget 5:01pm – Station 4 regular meeting
September 23-25, 2019 .....	Adopt Final Millage and Final Budget 5:01pm - Station 4

***Date needs to be decided of the final budget hearing.***

Tentative advertisement shows up on the TRIM notice  
Final needs to be advertised within 15 days after the tentative meeting, Final meeting must  
be held 2-5 days after advertisement runs in paper.



# Bonita Springs Fire Control and Rescue District

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## Mission Statement

To preserve life and property and promote public safety through strong leadership, management, professionalism, and integrity.

### **OUR CORE VALUES**

#### **To Residents:**

We owe the residents of Bonita Springs the highest quality service possible, characterized by responsive-ness, integrity, and professionalism. We will continually strive for quality improvement.

#### **To The District:**

We owe the Bonita Springs Fire Control and Rescue District our full commitment and dedication. We will always look beyond the traditional scope of our individual positions to promote teamwork and organizational effectiveness.

#### **To Each Other:**

We owe each other a working environment characterized by trust and respect for the individual, fostering open and honest communication at all levels.

#### **To Ourselves:**

We owe ourselves personal and professional growth. We will seek new knowledge and greater challenges and strive to be at the leading edge of our profession.

### **OUR FOCUS**

The District will focus its efforts on responding rapidly and safely to emergencies, providing appropriate interventions, community outreach, and rigorous training to constantly improve our safety, skills, and readiness.

### **OUR GOALS**

- ◆ Develop or improve our organization to effectively administer and manage the resources of the District.
- ◆ Develop or improve a system for minimizing the impact of fires, disasters, and other emergencies on life and property.
- ◆ Provide an effective Emergency Medical Service to lessen the morbidity and mortality of the sick or injured.



- ◆ Provide an effective Fire Prevention and Public Education System to improve the quality of the lives and safety of the citizens we protect.
- ◆ All personnel and staff will do their best, enjoy their job, and promote safety for themselves, their co-workers, and the organization.

**Joseph V. Daigle, Fire Chief**



## Bonita Springs Fire Control and Rescue District

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### General Information

Located in Southwest Florida along the pristine beaches of the Gulf of Mexico, Bonita Springs makes up the southern most edge of Lee County. The beauty of Bonita Springs, along with abundant natural amenities, has drawn increasing numbers of tourists and year-round residents. With three miles of sandy shoreline for sunning and shelling, and warm gulf waters ideal for swimming and fishing, the steady growth of residential developments, restaurants, shopping centers, and job opportunities have an estimated 57,000 permanent residents and an additional 47,000 seasonal residents calling Bonita Springs their home.

In the mid-1800s, a survey crew from the Army Corps of Engineers was sent to south Florida to survey and map the area. The crew set up its main camp on a creek called Corkscrew, which later became known as Surveyor's Creek. In 1888, when the first pioneers arrived, they stayed in the surveyor's old camp and named the settlement Survey.

In 1912, a group of investors purchased a track of land in Survey and divided it into separate lots, with a town center and park. The investors were concerned, however, that newcomers would not be attracted to a town called Survey, so they renamed it Bonita Springs and called the creek the Imperial River.

The town of Bonita Springs grew slowly for many years, with its economic basis centered on citrus, fishing and seasonal tourism. Bonita Springs is now considered one of the fastest growing areas in Lee County.

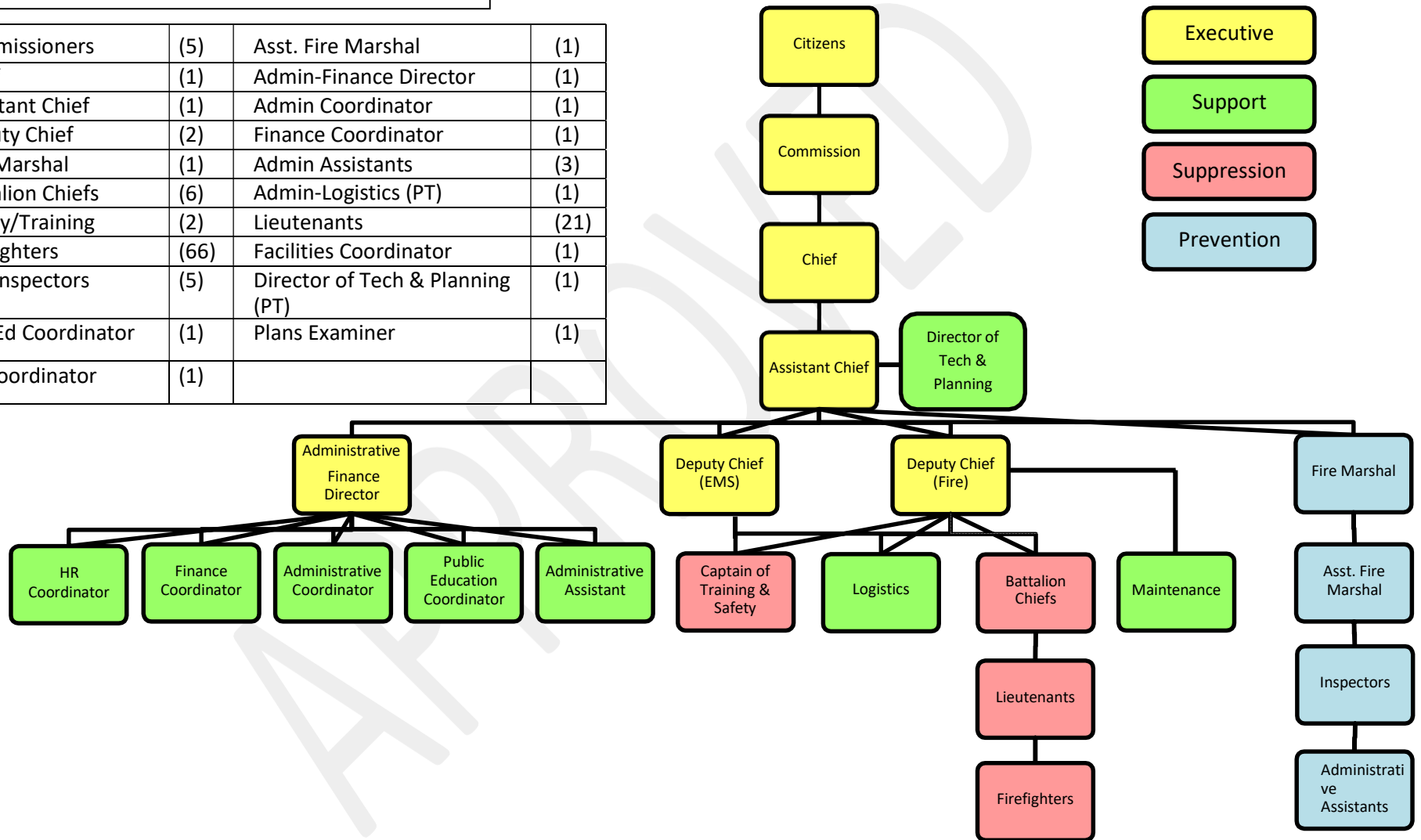
As the town began to attract new residents and businesses alike, the need for a fire department was evident. Established in 1950 as a small volunteer unit, the department was designated as an independent taxing district in 1965. This important designation meant that the fire department would receive funding from property tax dollars collected in the community in order to fund equipment, fire stations, and staff.

Today, the Bonita Springs Fire Control and Rescue District is one of the largest in the area. The district has 117 full-time employees, two (2) part-time employees, seven (7) stations, with a response territory of 72-square-miles in southern Lee County. The fire district is governed by a five-member Board of Fire Commissioners, who are elected by the public.

For the 2019-2020 Budget year, property values have increased 7.08% to \$11,840,542,169 over 2018-2019 property values of \$11,057,963,073.

# Organizational Structure

Commissioners	(5)	Asst. Fire Marshal	(1)
Chief	(1)	Admin-Finance Director	(1)
Assistant Chief	(1)	Admin Coordinator	(1)
Deputy Chief	(2)	Finance Coordinator	(1)
Fire Marshal	(1)	Admin Assistants	(3)
Battalion Chiefs	(6)	Admin-Logistics (PT)	(1)
Safety/Training	(2)	Lieutenants	(21)
Firefighters	(66)	Facilities Coordinator	(1)
Fire Inspectors	(5)	Director of Tech & Planning (PT)	(1)
Pub Ed Coordinator	(1)	Plans Examiner	(1)
HR Coordinator	(1)		





## Bonita Springs Fire Control and Rescue District

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### **Budget Process**

The budget process is very important to the District. It is an essential element of financial planning, control, and evaluation. The District prepares a comprehensive budget for each fiscal year, beginning October 1 and ending September 30.

The District is required to have a balanced budget for every fiscal year. In order to balance the budget, the District will use any revenue, fund balance, transfers, and loans available to equal the total expenditures, including capital outlay and reserves.

The District has a set procedure for completing the budget as described in Policy 881 Budgetary Procedures in the District's Policy and Procedure Handbook.

The Budget Committee consists of the division heads, the finance division, the Fire Chief, the Assistant Chief, and the Deputy Chiefs. The Finance Division will send out a list of tentative dates for internal budgeting meetings. It will prepare a budget calendar following the Manual for TRIM Compliance. The budget is adopted in compliance with statutory requirements. One of these strict requirements is a timetable guide for noticing budget hearings to ensure residents have an opportunity to be heard. Upon approval, the annual budget becomes the authorization to expend funds in the new fiscal year.

The District's budget is prepared on a modified accrual basis. The modified accrual basis recognizes revenues when they become both measurable and available. Revenues received within sixty (60) days after the fiscal year end are considered measurable and available. Expenditures under the modified accrual basis are recognized when the fund liability is incurred.

At the first meeting, each division head will present their budget to the Fire Chief and Budget Committee. The Finance Division will print out prior year budget-versus-actual and current year budget-versus-actual year to date reports for comparison and analysis.

### **Revenue**

The revenue budget process includes projecting interest income and service revenue based on historical trends and other known factors.

Pursuant to Section 191.009 (3), F.S, the District may impose user charges in accordance with a reasonable schedule of charges.

Pursuant to Section 191.009 (1), F.S, the District may levy and assess ad valorem taxes on all taxable property in the District to construct, operate, and maintain District facilities and

services, to pay the principal of and interest on general obligation bonds of the District, and to provide for any sinking or other funds established in connection with such bonds. In accordance with the statute, the ad valorem property taxes for operating purposes, exclusive of debt service on bonds, may not exceed 3.00 mills.

The District will always strive to assess the lowest millage possible and still provide the highest level of service for the residents of Bonita Springs, while keeping the District financially sound.

### **Operating Expenditures**

The Finance Division will prepare a list of expenditures that are contractual, such as service agreements and leases. The Finance Division will obtain the premium cost estimates from the insurance agent for the renewal or issuance of all required insurance coverage, applicable retirement plan, and social security rates.

### **Capital Expenditures**

The capital expenditure budget consists of the funds needed to build and replace new stations and acquire new equipment and other assets with estimated useful lives greater than one year. Each division head will compile a list of capital expenditure items and present them with their regular operating budget. The estimated cost of the capital items is determined by submitting cost estimates from vendors or other knowledgeable sources.

### **Budget Adoption**

Florida law provides strict requirements and timetables for establishing millage rates, calculating and noticing tax increases, and ensuring the taxpayers have an opportunity to be heard before the final action takes place.

Chapter 200, F.S, sets forth the law with respect to the assessment, levy and collection of ad valorem assessments. The Truth in Millage (TRIM) laws are contained in Rule 12D-17, FAC and set forth the procedures necessary in order for a taxing authority to be considered in compliance with Section 200.065, F.S.

The District will schedule at least one (1) budget workshop with the Board of Commissioners before the proposed preliminary millage rate is set at the July Board meeting. During this workshop the Budget Committee and Board will discuss how to facilitate fiscal prudence and responsibility.

The Board will have two public hearings, the tentative and final budget hearings, to discuss the budget and the millage rate with an opportunity for the public to address the Board with any questions or comments regarding the proposed budget and millage.

At the final budget meeting, the District will pass a resolution for the adoption of the final millage rate and budget.

## **Budget Amendment**

A budget amendment is an increase in the total budget appropriations. The Fire Chief submits the budget amendment to the Board of Commissioners for approval. Budget amendment requests are submitted to the Board in the form of a resolution that clearly sets forth the proposed changes. The budget amendment will be advertised and two public hearings will be held prior to adoption of the resolution. The first budget amendment will be to adjust the cash brought forward, if necessary.

## **Budget Control**

Budgetary controls are established at the fund level. Total expenditures within a fund should not exceed fund revenues plus available fund balance. In order to assure that any necessary budget amendments are approved prior to incurring expenditures, the District will adhere to the procedures for purchases and expenditures as described in Policy 882.



## Bonita Springs Fire Control and Rescue District

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### Revenue Sources

The District has two major funds: the general fund and the special revenue fund (also referred to as impact fees).

### General Fund

The general fund is the District's primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

The general fund is comprised of ad valorem taxes, interest, transfers from the impact fee account, fire prevention fees, and other miscellaneous fees.

- **Fire Prevention Fees**

The Fire Prevention division assesses a fee for new construction fire inspections, building plan review, and permitting in accordance with Resolution 12-06-02, which was approved by the Board of Commissioners on June 6, 2012.

In previous years, Fire Prevention saw an increase in collected fees due to the economic recovery and the reviewing of plans for other districts. As of October 1, 2019, Bonita Springs Fire Control is reviewing fire plans for San Carlos Fire Control.

- **Vehicle Maintenance**

Bonita Springs Fire Control is currently maintaining the fleet vehicles for San Carlos Fire Control, the City of Bonita Springs, USAR, and Tice Fire Department.

- **Facilities Rental**

Bonita Springs Fire Control charges a fee for the use of the District's stations.

- **Radio Enhancement**

The 2010 edition of the Florida Fire Prevention Code introduced the requirement for installation and maintenance of fixed public safety radio enhancement systems inside buildings that enable the use of portable radios within structures. The Code allows the authority having jurisdiction (AHJ) to accept an alternative to fixed, in-building public safety radio enhancement systems.

In 2010, the Bonita Springs Fire Control and Rescue District (AHJ) accepted a one-time payment to the District's *Wireless Communications Enhancement Fund* as an alternative to installing a fixed, in-building radio enhancement system. The purpose of the fund is to develop, deploy and maintain lower cost, advanced wireless alternatives.

The first use of these funds was for vehicle repeaters. Essentially, this brings a vehicle-mounted

radio repeater to the front of the building. This offers a stop-gap solution to a county network that was never designed for reliable in-building communications. This has resulted in considerable savings to a number of building owners since 2014.

### **Impact Fees**

The impact fees fund is another revenue fund. This fee is assessed by the County for improvements to infrastructure due to new construction. This special fund can only be used for new growth. The county attorney must approve all expenditures. Currently, impact fees are being used to reimburse the general fund for the bond note on the construction of Station 4.

### **Fund Balance**

Fund balance is defined as the difference between a fund's assets and its liabilities. It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are also a crucial consideration in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance and unreserved fund balance in a government's general fund to evaluate its continued credit worthiness. Those interested primarily in a government's credit worthiness or economic condition (e.g. rating agencies) are likely to favor increased levels of fund balance.

The fund balance is categorized into the five different components per GASB Statement No. 54:

- Non-spendable fund balance- can never be spent
- Restricted fund balance- limitations imposed by creditors, grantors, contributors, laws and regulations, or by enabling legislation
- Committed fund balance- limitation imposed at the highest level of decision making; requires formal action at the same level to remove (self-imposed limitations)
- Assigned fund balance- limitation resulting from intended use. Intended use is established by:
  - Highest level of decision makers
  - Body designated for that purpose
  - Official designated for that purpose
- Unassigned fund balance- balance in excess of non-spendable, restricted, committed, or assigned

The District auditors suggest that the District have at least 90 days of operating budget reserves and the maximum of 180 days. Currently, the District has an adequate fund balance level and a stable financial position.



# Bonita Springs Fire Control and Rescue District

## Historical Data

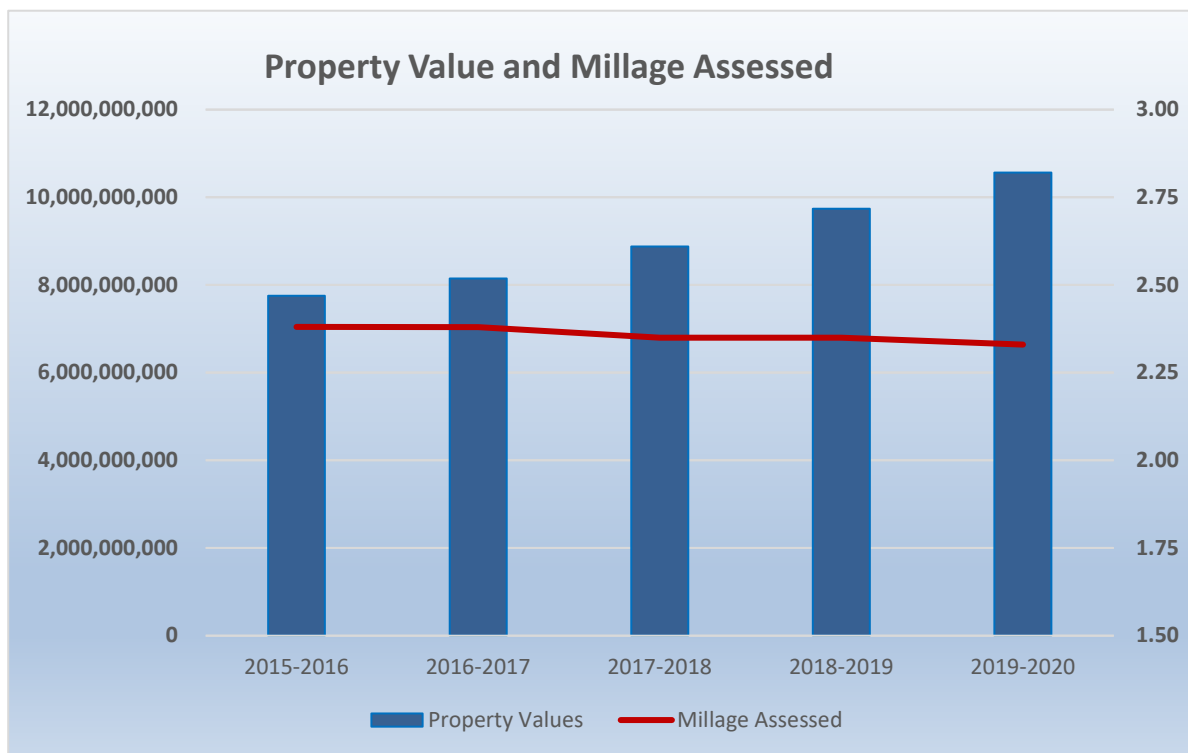
Year	Millage Rate	Gross Ad Valorem Revenue	Gross Taxable Value	Personnel*
1978-1979	0.8070	108,956.84	134,770,230.00	3
1979-1980	0.9880	150,842.11	144,946,060.00	3
1980-1981	0.7740	171,741.18	221,848,160.00	2
1981-1982	0.8300	283,285.00	359,289,240.00	3
1982-1983	0.7040	321,445.00	480,515,940.00	3
1983-1984	0.7890	408,895.00	545,187,430.00	11
1984-1985	0.8220	452,779.00	553,006,040.00	11
1985-1986	0.8870	596,780.00	708,409,570.00	14
1986-1987	1.1070	817,578.00	777,480,440.00	23
1987-1988	1.6170	1,282,434.00	788,624,706.00	33
1988-1989	1.6360	1,393,782.00	896,946,090.00	33
1989-1990	1.6772	1,847,886.00	1,101,768,660.00	41
1990-1991	1.7180	2,262,598.00	1,316,958,500.00	43
1991-1992	1.7127	2,541,760.00	1,484,066,150.00	43
1992-1993	1.8000	2,830,612.00	1,572,561,840.00	44
1993-1994	1.8000	3,124,255.00	1,735,680,510.00	55
1994-1995	1.8720	3,578,491.00	1,911,775,380.00	55
1995-1996	1.7580	3,758,056.00	2,134,737,020.00	57
1996-1997	1.8090	4,283,162.00	2,367,695,980.00	59
1997-1998	1.6499	4,309,117.00	2,611,744,590.00	62
1998-1999	1.6097	4,632,027.00	2,877,571,380.00	64
1999-2000	1.6097	5,325,690.00	3,270,838,200.00	65
2000-2001	1.6860	6,279,409.30	3,724,442,050.00	69
2001-2002	1.9800	8,563,249.23	4,324,873,346.00	77
2002-2003	2.3000	11,457,799.62	4,981,652,007.00	87
2003-2004	2.3000	13,330,865.33	5,796,028,403.00	105
2004-2005	2.3000	15,279,855.17	6,643,415,290.00	111
2005-2006	2.3000	17,874,110.45	7,741,856,715.00	129
2006-2007	1.9800	20,039,667.77	10,121,044,326.00	129
2007-2008	1.7685	20,362,022.71	11,513,688,794.00	130
2008-2009	1.8569	20,066,924.34	10,806,680,134.00	117
2009-2010	1.7950	16,371,085.21	9,120,381,732.00	115
2010-2011	1.9999	15,787,750.57	7,894,269,999.00	115
2011-2012	2.2353	16,999,318.76	7,604,938,639.00	105
2012-2013	2.2353	16,567,538.14	7,411,773,872.00	104
2013-2014	2.3805	18,100,609.38	7,755,774,654.84	103
2014-2015	2.3800	19,396,295.14	8,149,703,839.00	104

# Bonita Springs Fire Control and Rescue District

## Historical Data

Year	Millage Rate	Gross Ad Valorem Revenue	Gross Taxable Value	Personnel*
2015-2016	2.3500	20,858,243.94	8,875,848,487.00	104
2016-2017	2.3500	22,879,660.87	9,736,025,904.00	108*
2017-2018	2.3300	24,618,680.12	10,565,957,135.00	119*
2018-2019	2.3100	25,543,894.70	11,057,963,073.00	123*
2019-2020	2.2600	26,759,625.30	11,840,542,169.00	124*

\*Includes two part time employees and five paid commissioners.



**Bonita Springs Fire Control and Rescue District  
Budget Year 2019-2020**

**Budget Summary**

<b>Revenue</b>	<b>General Fund</b>	<b>Impact Fees</b>	<b>Total</b>
Ad Valorem Taxes- Net	25,877,240.29		25,877,240.29
Charges for Services	330,000.00		330,000.00
Interest	300,000.00	-	300,000.00
Miscellaneous Revenue	223,119.00		223,119.00
Special Revenue-Impact Fees		400,000.00	400,000.00
<b>Total Sources</b>	<b>26,730,359.29</b>	<b>400,000.00</b>	<b>27,130,359.29</b>
			-
Other Assets-Vehicle pre payment	-		-
Interfund transfers in	575,000.00		575,000.00
Fund Balance/Reserves/Net Assets	10,805,442.77	175,000.00	10,980,442.77
<b>Total Revenue, Transfers &amp; Balances</b>	<b>38,110,802.06</b>	<b>575,000.00</b>	<b>38,685,802.06</b>
<b>Expenditures</b>			
Personnel Services	21,859,719.35		21,859,719.35
Operating	2,919,506.75		2,919,506.75
Capital Improvement	761,579.02		761,579.02
Debt Services	-		-
<b>Total Expenditures</b>	<b>25,540,805.12</b>	<b>-</b>	<b>25,540,805.12</b>
Interfund Transfers out		575,000.00	575,000.00
Fund Balances/Reserves/Net Assets	7,926,972.45		7,926,972.45
Future Capital Funding	4,643,024.50		4,643,024.50
<b>Total Appropriated Expenditures, Transfers, Reserves &amp; Balances</b>	<b>38,110,802.06</b>	<b>575,000.00</b>	<b>38,685,802.06</b>

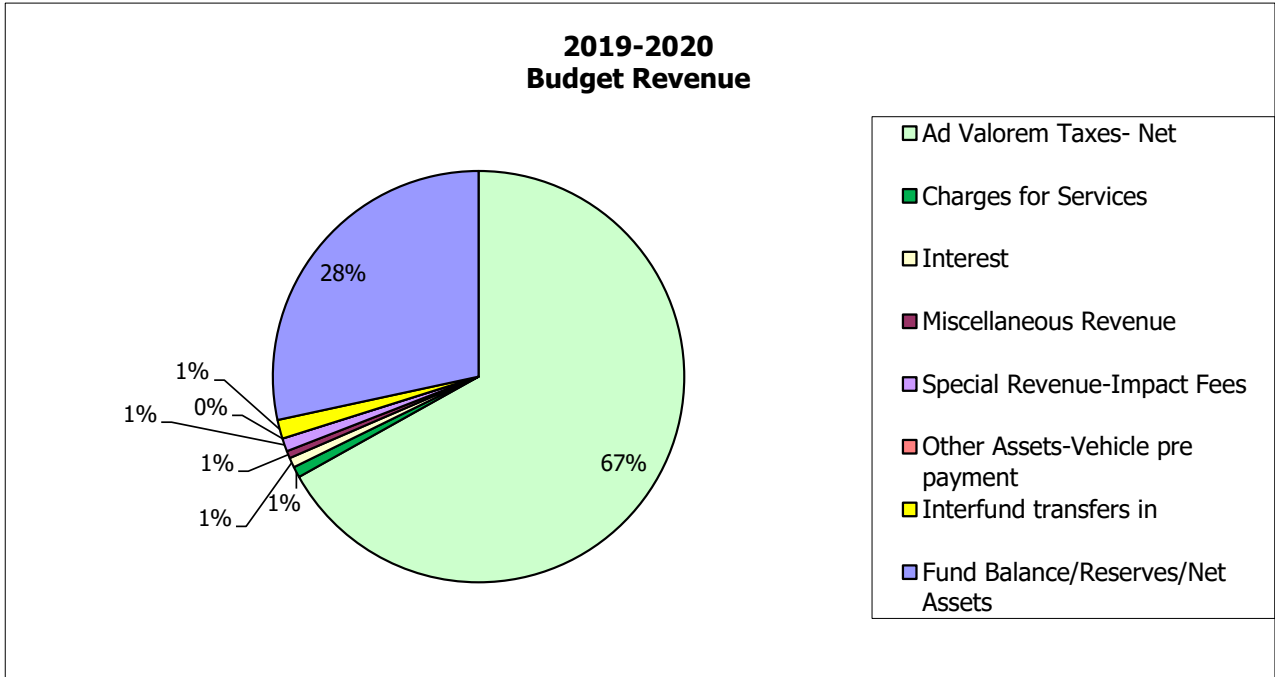
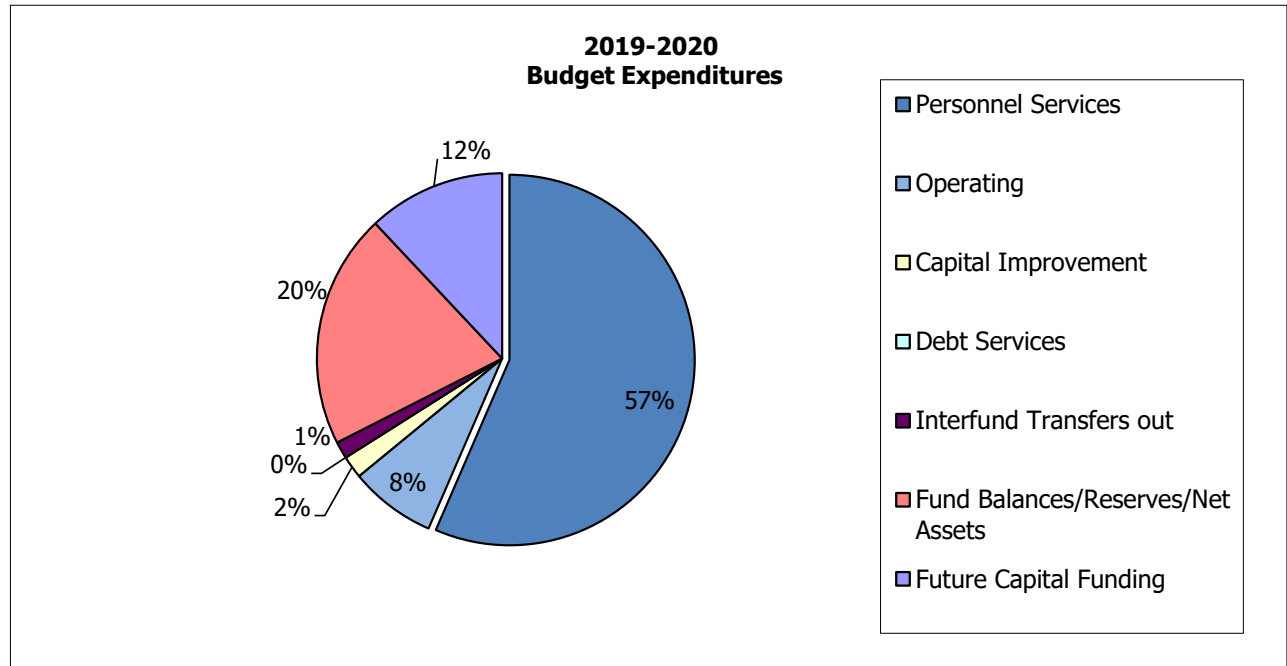


Chart of the District's Expenditures for fiscal year 2019-2020



**Bonita Springs Fire Control and Rescue District  
Budget 2019-2020**

<b>Property Value</b>	11,057,963,073.00	11,840,542,169.00
<b>Roll back rate</b>	2.2744	2.2403
<b>Millage =</b>	2.3100	2.2600

<b>Revenue</b>	<b>Budget 2018-2019</b>	<b>Actual as of 8/13/19</b>	<b>Projected</b>	<b>Budget 2019-2020</b>
311-01-001 Ad Valorem Taxes	25,543,894.69	25,498,824.29	25,500,324.29	26,759,625.30
311-01-002 Excess Fee Revenue	175,000.00		175,000.00	175,000.00
311-01-003 Prior Year Ad Valorem	5,000.00	7,684.57	7,750.00	5,000.00
311-01-004 Ad Valorem Discount	(919,580.20)	(923,196.52)	(925,000.00)	(1,070,385.01)
311-01-005 Ad Valorem Refunds Deducted	(25,000.00)	(26,349.64)	(26,750.00)	(27,000.00)
311-01-231 Ad Valorem Penalty	15,000.00	27,988.34	28,500.00	25,000.00
335-01-230 State Supplemental Comp.	39,000.00	33,670.00	44,480.00	44,680.00
335-01-235 Matching Grants	130,000.00	5,000.00	130,000.00	5,000.00
342-01-401 Inspection Fee Revenue	250,000.00	321,087.77	357,087.77	275,000.00
342-01-402 Fire Flow Fee Revenue	1,500.00	1,374.99	1,374.99	1,500.00
342-01-403 Fleet Maintenance Revenue	60,000.00	46,473.61	55,000.00	50,000.00
361-01-001 Interest	175,000.00	281,374.33	337,649.20	300,000.00
361-01-002 Ad Valorem Interest	2,500.00		10,000.00	10,000.00
362-01-001 Facilities Rental	119,984.00	127,074.00	132,074.00	124,984.00
364-01-001 Disposition of Fixed Assets	1,000.00	25,000.00	25,000.00	1,000.00
369-01-002 Other Miscellaneous Revenue	25,000.00	17,809.69	19,000.00	10,000.00
369-01-003 Admin Fee/Union Dues	255.00	209.00	255.00	255.00
369-01-004 Designated Donation	82,000.00	34,100.00	34,100.00	36,200.00
369-01-005 CPR Class Revenue	4,000.00	3,475.06	3,700.00	3,500.00
369-01-007 Insurance Proceeds		34,212.08	34,212.08	
369-01-008 USAR Reimbursement	4,000.00			
369-01-009 Car Seat Donations/Revenue	1,000.00	1,272.05	1,300.00	1,000.00
369-01-010 Fundraiser-Explorer Post 5513				
369-01-011 Fundraiser-Smoke Alarms				
369-01-512 State/FEMA Reimbursement		41,912.67	41,912.67	
<b>Sub Total</b>	<b>25,689,553.49</b>	<b>25,558,996.29</b>	<b>25,986,970.00</b>	<b>26,730,359.29</b>

**Bonita Springs Fire Control and Rescue District  
Budget 2019-2020**

<b>Property Value</b>	11,057,963,073.00	11,840,542,169.00
<b>Roll back rate</b>	2.2744	2.2403
<b>Millage =</b>	2.3100	2.2600

<b>Revenue</b>	<b>Budget 2018-2019</b>	<b>Actual as of 8/13/19</b>	<b>Projected</b>	<b>Budget 2019-2020</b>
<b>Other Funding Sources</b>				
399-01-101 Other Assets-Vehicle pre-payment	549,692.00	549,692.00	549,692.00	
399-10-100 Transfer in (Impact Fees)	706,588.34	706,588.34	706,588.34	575,000.00
<b>Reserves</b>				
399-01-100 Operating Reserve	5,578,491.66			5,875,106.70
399-01-102 Emergency Disaster Reserve	395,362.11			417,709.55
399-01-105 Insurance Reserve	480,000.00			480,000.00
399-01-107 Debt Service	415,764.00			-
399-01-103 Future Capital Planning	2,158,484.52			2,931,579.50
399-01-106 Explorers	8,483.00			8,483.00
399-01-111 Car seats	1,000.00			680.00
399-01-110 Radio Enhancement	100,700.45			116,884.02
399-01-108 Smoke Alarms				
<b>Fund Balance Assigned</b>				
399-01-200 Fund Balance Unassigned	1,337,503.66			975,000.00
<b>Total Fund Balance</b>	<b>10,475,789.40</b>	<b>-</b>	<b>-</b>	<b>10,805,442.77</b>
<b>Total</b>	<b>37,421,623.23</b>	<b>26,815,276.63</b>	<b>27,243,250.34</b>	<b>38,110,802.06</b>

**Bonita Springs Fire Control and Rescue District  
Budget 2019-2020**

		8/14/2019			
		<b>Budget</b>	<b>Actual</b>		<b>Budget</b>
		<b>2018-2019</b>	<b>2018-2019</b>	<b>Projected</b>	<b>2019-2020</b>
<b>Personnel Services</b>					
522-01-120	Regular Salaries and Wages	8,690,631.57	7,293,790.10	8,245,154.03	9,133,757.92
522-01-121	Holiday	298,840.08	263,819.52	290,201.47	313,638.69
522-01-122	Longevity	399,177.98	340,444.28	421,561.28	421,177.00
522-01-123	Temporary Employee				
522-01-124	Art 23 Time Pool	25,000.00	25,164.47	25,164.47	27,000.00
522-01-125	Salaries-Commissioners	30,000.00	24,633.34	30,000.00	30,000.00
522-01-130	FLSA	620,556.91	515,008.27	582,183.26	667,444.67
522-01-140	Overtime-Extra Time	350,000.00	402,680.18	455,203.68	475,000.00
522-01-141	Overtime-Buildings	15,000.00	17,855.20	20,184.14	17,000.00
522-01-142	Overtime-Vehicle Maintenance	50,000.00	45,522.80	51,460.56	70,000.00
522-01-150	Special Pay/Incentives	743,280.00	697,774.14	788,788.16	1,011,850.00
522-01-210	FICA Taxes	817,348.10	715,652.84	808,998.86	917,789.96
522-01-220	Retirement Contributions-CHAP 175	4,902,381.72	4,217,868.44	4,902,381.72	4,194,380.57
522-01-222	Retirement Contributions-FRS	14,610.00	11,996.44	14,610.00	14,646.00
522-01-223	Retirement Contributions-General Pension	208,651.32	159,394.27	180,184.83	254,840.88
522-01-230	Life, Health, ST,LT Insurance	3,000,000.00	1,944,022.05	2,332,826.46	3,000,000.00
522-01-240	Workers' Compensation	720,000.00	729,324.00	729,324.00	792,000.00
522-01-250	Unemployment Compensation				
<b>Sub total for Personnel Services</b>		<b>20,885,477.68</b>	<b>17,404,950.34</b>	<b>19,878,226.92</b>	<b>21,340,525.70</b>
522-01-260	Retiree Insurance Trust	207,066.17	142,702.82	197,577.65	445,067.65
522-01-261	Retirees Insurance prior to Trust	75,000.00	73,341.00	73,341.00	74,126.00
<b>Sub Total For VEBA</b>		<b>282,066.17</b>	<b>216,043.82</b>	<b>270,918.65</b>	<b>519,193.65</b>
<b>Operating Expenditures</b>					
<b>Professional Services</b>					
522-01-310	Professional Services	6,400.00	41,000.00	41,100.00	6,400.00
522-01-312	Legal Fees	25,000.00	23,566.45	28,279.74	50,000.00
522-01-313	Appraisal Fees	169,935.93	144,810.66	144,810.66	175,055.00
522-01-314	Tax Collector Fees	510,877.89	495,618.42	496,618.42	535,192.51
522-01-320	Annual Audit	38,000.00	28,800.00	28,800.00	50,000.00
522-01-321	Medical Director	25,000.00	18,750.00	25,000.00	25,000.00
522-01-322	Annual Physicals	100,000.00	3,809.35	70,000.00	90,000.00
<b>Sub Total for Professional Services/Consulting</b>		<b>875,213.82</b>	<b>756,354.88</b>	<b>834,608.82</b>	<b>931,647.51</b>
<b>Travel and Training</b>					
522-01-403	Travel and Seminars	79,650.00	58,893.89	79,650.00	117,150.00
522-01-404	Training and Education	89,150.00	88,348.01	106,017.61	98,550.00
<b>Sub Total for Travel and Training</b>		<b>168,800.00</b>	<b>147,241.90</b>	<b>185,667.61</b>	<b>215,700.00</b>
522-01-405	USAR Expenses - Reimbursable				

**Bonita Springs Fire Control and Rescue District  
Budget 2019-2020**

		8/14/2019			
		Budget	Actual		Budget
		<u>2018-2019</u>	<u>2018-2019</u>	<u>Projected</u>	<u>2019-2020</u>
<b>Communications</b>					
522-01-411	Radio Tower Fees	46,632.00	44,823.00	44,823.00	46,799.28
<b>Subtotal for Radio Tower Fees/Pagers</b>		<b>46,632.00</b>	<b>44,823.00</b>	<b>44,823.00</b>	<b>46,799.28</b>
<b>Rentals</b>					
522-01-440	Rentals and Leases	24,996.93	21,120.40	25,344.48	30,000.00
<b>Subtotal Rental and Leases</b>		<b>24,996.93</b>	<b>21,120.40</b>	<b>25,344.48</b>	<b>30,000.00</b>
<b>District Insurances</b>					
522-01-455	Liability Policy	130,000.00	114,416.00	114,416.00	130,000.00
<b>Subtotal Insurances</b>		<b>130,000.00</b>	<b>114,416.00</b>	<b>114,416.00</b>	<b>130,000.00</b>
<b>Repair and Maintenance Service</b>					
522-01-461	Building Repair & Maintenance	190,000.00	205,188.57	271,226.28	307,303.96
522-01-462	Vehicle Repair & Maintenance	192,500.00	182,276.25	218,731.50	217,500.00
522-01-463	Equipment Repair & Maintenance	51,000.00	52,912.97	63,495.56	73,000.00
522-01-465	Communications Maintenance	19,500.00	10,149.62	12,179.54	19,500.00
522-01-466	Special Op's Supplies/Repair	13,500.00	2,460.81	2,952.97	13,500.00
522-01-467	USAR - District Dues	19,690.00	19,040.00	19,040.00	29,690.00
522-01-468	Office Equipment Maintenance	10,000.00	7,166.44	8,599.73	10,000.00
522-01-469	Computer Support/Maintenance	217,011.00	176,071.77	211,286.12	229,011.00
<b>Sub Total Repair and Maintenance Service</b>		<b>713,201.00</b>	<b>655,266.43</b>	<b>807,511.72</b>	<b>899,504.96</b>
<b>Public Education/Fire Prevention</b>					
522-01-481	Fire Prevention Expenses				
522-01-482	CPR Class	4,000.00	3,678.20	4,000.00	4,000.00
522-01-483	Car Seat Expense	1,000.00	50.00	1,000.00	1,680.00
522-01-484	Public Education Expenses	14,700.00	9,956.35	14,700.00	14,700.00
522-01-488	Explorers Post 5512	8,483.00		-	
522-01-489	Smoke Alarms	2,000.00		-	2,000.00
<b>Sub Total Public Education/Fire Prevention</b>		<b>30,183.00</b>	<b>13,684.55</b>	<b>19,700.00</b>	<b>22,380.00</b>
<b>Supplies</b>					
522-01-491	Legal Ads	5,000.00	52.18	5,000.00	5,000.00
522-01-511	Office Supplies	11,000.00	8,939.26	10,727.11	11,000.00
522-01-512	Freight and Postage	2,500.00	1,191.31	1,429.57	2,000.00
522-01-513	FEMA/Emergency Related Expenses		630.29	630.29	
522-01-515	Administration	22,150.00	15,681.49	18,817.79	26,850.00
522-01-520	Station Supplies	30,000.00	17,529.38	21,035.26	25,000.00
522-01-521	Fire and Medical Supplies	134,900.00	111,555.82	133,866.98	110,500.00
522-01-522	Uniforms	55,000.00	23,822.69	28,587.23	55,000.00
522-01-523	Office Equipment	9,650.00	13,388.36	16,066.03	3,000.00
522-01-524	Personal Protection Uniforms	56,350.00	44,771.44	53,725.73	65,930.00
522-01-526	Food Consumables/Supplies	9,000.00	6,426.37	7,711.64	7,000.00
522-01-541	Books/Publications/Dues	24,195.00	17,629.80	21,155.76	24,295.00
522-01-543	Hiring Assessment to include PETC	1,000.00	(1,199.08)	1,000.00	3,500.00
522-01-641	New Equipment less than 750	48,740.00	26,871.78	32,246.14	14,500.00
<b>Sub Total Supplies</b>		<b>409,485.00</b>	<b>287,291.09</b>	<b>351,999.53</b>	<b>353,575.00</b>



**Bonita Springs Fire Control and Rescue District  
Budget 2019-2020**

		8/14/2019			
		Budget	Actual	Projected	Budget
		<u>2018-2019</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2019-2020</u>
522-01-830	CERT Training	4,000.00		4,000.00	4,000.00
	<b>Sub Total CERT Training Expense</b>	<b>4,000.00</b>	-	<b>4,000.00</b>	<b>4,000.00</b>
<b>Station Operating Expenses</b>					
<b>Station 1</b>					
522-01-431	Electricity	13,000.00	9,045.87	10,855.04	12,000.00
522-01-432	Water/Sewer	6,500.00	3,968.07	4,761.68	6,500.00
522-01-433	Garbage Service	2,500.00	1,659.10	1,990.92	2,000.00
522-01-434	Gas/Oil/Propane	20,000.00	16,557.24	19,868.69	25,000.00
522-01-435	Pest Control	1,320.00	1,100.00	1,320.00	1,500.00
522-01-436	Comcast Cable				
	<b>Sub Total Station 1 Operating Expense</b>	<b>43,320.00</b>	<b>32,330.28</b>	<b>38,796.34</b>	<b>47,000.00</b>
<b>Station 2</b>					
522-02-431	Electricity	8,800.00	6,348.58	7,618.30	8,000.00
522-02-432	Water/Sewer	4,500.00	4,138.81	4,966.57	5,000.00
522-02-433	Garbage Service	1,600.00	1,567.20	1,880.64	2,000.00
522-02-434	Gas/Oil/Propane	10,000.00	7,654.80	9,185.76	12,000.00
522-02-435	Pest Control	810.00	675.00	810.00	1,000.00
522-02-436	Comcast Cable				
	<b>Sub Total Station 2 Operating Expense</b>	<b>25,710.00</b>	<b>20,384.39</b>	<b>24,461.27</b>	<b>28,000.00</b>
<b>Station 3</b>					
522-03-431	Electricity	7,000.00	5,163.54	6,196.25	6,200.00
522-03-432	Water/Sewer	3,500.00	1,838.45	2,206.14	2,300.00
522-03-433	Garbage Service	1,700.00	1,567.20	1,880.64	1,900.00
522-03-434	Gas/Oil/Propane	972.00	13,365.53	13,500.00	2,000.00
522-03-435	Pest Control	800.00	448.00	537.60	1,000.00
522-03-436	Comcast Cable				
	<b>Sub Total Station 3 Operating Expense</b>	<b>13,972.00</b>	<b>22,382.72</b>	<b>24,320.63</b>	<b>13,400.00</b>
<b>Station 4-Operating Expense</b>					
522-04-413	Telephone	45,000.00	40,153.66	48,184.39	50,000.00
522-04-431	Electricity	38,500.00	26,092.83	31,311.40	32,000.00
522-04-432	Water/Sewer	5,000.00	4,195.72	5,034.86	5,000.00
522-04-433	Garbage Service	2,300.00	2,288.93	2,746.72	3,000.00
522-04-434	Gas/Oil/Propane	40,000.00	28,205.53	33,846.64	40,000.00
522-04-435	Pest Control	1,644.00	1,370.00	1,644.00	1,600.00
522-04-436	Comcast Cable	1,000.00			
	<b>Subtotal Station 4 Operating Expense</b>	<b>133,444.00</b>	<b>102,306.67</b>	<b>122,768.00</b>	<b>131,600.00</b>

**Bonita Springs Fire Control and Rescue District  
Budget 2019-2020**

		8/14/2019			
		Budget	Actual		Budget
		<u>2018-2019</u>	<u>2018-2019</u>	<u>Projected</u>	<u>2019-2020</u>
<b>Station 5-Operating Expense</b>					
522-05-431	Electricity	9,900.00	8,167.05	9,800.46	10,000.00
522-05-432	Water/Sewer	5,000.00	4,075.77	4,890.92	5,000.00
522-05-433	Garbage Service	2,000.00	1,567.20	1,880.64	2,000.00
522-05-434	Gas/Oil/Propane	20,000.00	19,054.79	22,865.75	23,000.00
522-05-435	Pest Control	930.00	775.00	930.00	1,000.00
522-05-436	Comcast Cable				
<b>Sub Total Station 5 Operating Expense</b>		<b>37,830.00</b>	<b>33,639.81</b>	<b>40,367.77</b>	<b>41,000.00</b>
<b>Station 6-Operating Expense</b>					
522-06-431	Electricity	9,900.00	4,998.12	5,997.74	6,500.00
522-06-432	Water/Sewer	5,000.00	1,780.34	2,136.41	2,500.00
522-06-433	Garbage Service	2,000.00	1,567.20	1,880.64	2,000.00
522-06-434	Gas/Oil/Propane	3,000.00	610.00	732.00	3,000.00
522-06-435	Pest Control	990.00		-	1,000.00
522-06-436	Comcast Cable				
<b>Sub Total Station 6 Operating Expense</b>		<b>20,890.00</b>	<b>8,955.66</b>	<b>10,746.79</b>	<b>15,000.00</b>
<b>Station 7-Operating Expense</b>					
522-07-431	Electricity	1,500.00	2,412.03	2,894.44	3,000.00
522-07-432	Water/Sewer	1,000.00	938.29	1,125.95	1,200.00
522-07-433	Garbage Service			-	
522-07-434	Gas/Oil/Propane	3,500.00	4,457.65	5,349.18	5,000.00
522-07-435	Pest Control		204.00	244.80	700.00
522-07-436	Comcast Cable				
<b>Sub Total Station 7 Operating Expense</b>		<b>6,000.00</b>	<b>8,011.97</b>	<b>9,614.36</b>	<b>9,900.00</b>
<b>Sub-Total Operating Expenses</b>		<b>2,683,677.75</b>	<b>2,268,209.75</b>	<b>2,659,146.32</b>	<b>2,919,506.75</b>
<b>Sub-Total Personnel and Operating</b>		<b>23,851,221.61</b>	<b>19,889,203.91</b>	<b>22,808,291.89</b>	<b>24,779,226.10</b>
<b>Capital Outlay</b>					
523-01-615	Leaseholding Improvements St 7				
523-01-618	Station 6 - Construction/Consultants				
523-01-620	Building	734,000.00	567,859.68	701,859.68	-
523-01-630	Office Equipment	36,400.00	29,355.74	29,355.74	187,500.00
523-01-640	Machinery and Equipment	342,500.45	194,820.56	216,900.00	458,079.02
523-01-645	Vehicles	799,692.00	799,692.00	799,692.00	116,000.00
<b>Sub Total Capital Outlay</b>		<b>1,912,592.45</b>	<b>1,591,727.98</b>	<b>1,747,807.42</b>	<b>761,579.02</b>
<b>Debt Service</b>					
523-01-810	Principal St 4	1,940,098.00	1,940,096.74	1,940,096.74	-
523-01-822	Interest St 4	13,315.42	13,315.50	13,315.50	-
<b>Sub Total Debt Service</b>		<b>1,953,413.42</b>	<b>1,953,412.24</b>	<b>1,953,412.24</b>	-

**Bonita Springs Fire Control and Rescue District  
Budget 2019-2020**

	Budget <u>2018-2019</u>	8/14/2019 Actual <u>2018-2019</u>	<u>Projected</u>	Budget <u>2019-2020</u>
<b>Reserves</b>				
<b>Operating</b>				
522-05-911 Operating Reserve (90 Days)	5,875,106.70			6,109,946.16
522-05-912 Emergency Disaster Reserve	417,709.55			1,067,026.28
522-05-918 Insurance	480,000.00			750,000.00
522-05-919 Debt Services	-			
<b>Sub Total Reserves</b>	<b>6,772,816.25</b>	-	-	<b>7,926,972.45</b>
<b>Future Capital Funding</b>				
522-05-915 Capital Improvements	1,262,975.28 <sup>1</sup>			1,453,935.26
522-05-915 Equipment	543,425.11			784,895.70
522-05-915 Office Equipment	102,938.69			105,818.81
522-05-915 Vehicles	1,022,240.42			2,298,374.73
<b>Sub Total Future Capital Funding</b>	<b>2,931,579.50</b>	-	-	<b>4,643,024.50</b>
<b>Total Expenses</b>	<b>27,717,227.48</b>	<b>23,434,344.13</b>	<b>26,509,511.55</b>	<b>25,540,805.12</b>
<b>Total Budget</b>	<b>37,421,623.23</b>	<b>23,434,344.13</b>	<b>26,509,511.55</b>	<b>38,110,802.06</b>

**Bonita Springs Fire Control and Rescue District  
Impact Fee Fund  
Budget  
2019-2020**

<b>Revenues</b>		<u><b>Budget 2018-2019</b></u>	<u><b>Budget 2019-2020</b></u>
	Fees:		
363-10-001	Impact fees	450,000.00	400,000.00
	Miscellaneous:		
	Interest		
	Other		
399-01-105	Cash Brought Forward	256,588.34	175,000.00
	<b>Total Revenue</b>	<u><b>706,588.34</b></u>	<u><b>575,000.00</b></u>

**Expenditures**

- Refunds
- Reserves
  - Station 4 reserves
- Debt service
  - Principal reduction
  - Interest and fiscal charges

**Other Financing Sources**

523-01-615	Station 4	706,588.34	575,000.00
	<b>Total Expenditures</b>	<u><b>706,588.34</b></u>	<u><b>575,000.00</b></u>

As of the September 30, 2019 the Impact fee Fund owes the General Fund \$2,496,061.14

**Bonita Springs Fire Control & Rescue District  
Payroll Budget Overview  
2019-2020**

	Regular pay	FLSA	Holiday	Total Incentives	Longevity	FICA	Pension	Grand Total
Admin								
Certified	728,090.06			81,620.00	51,116.14	59,008.38	229,177.82	1,149,012.40
General	670,525.67			13,400.00	20,102.94	53,858.19	151,802.38	909,689.18
<b>Total Admin</b>	<b>1,398,615.74</b>	-	-	<b>95,020.00</b>	<b>71,219.08</b>	<b>112,866.57</b>	<b>380,980.19</b>	<b>2,058,701.58</b>
Inspectors								
Certified	321,307.79			6,760.00	-	25,097.19	143,951.87	497,116.85
General	397,696.13	-	-	3,240.00	12,815.84	31,652.03	103,038.50	548,442.49
<b>Total Inspectors</b>	<b>719,003.92</b>	-	-	<b>10,000.00</b>	<b>12,815.84</b>	<b>56,749.21</b>	<b>246,990.38</b>	<b>1,045,559.34</b>
Battalion Chief (6)	617,923.86	60,240.59	27,622.72	96,760.00	54,250.18	61,862.36	364,772.68	1,283,432.39
Firefighters	6,219,491.11	592,029.46	278,026.60	795,940.00	225,213.30	620,468.59	3,456,478.20	12,187,647.26
Drop-Suppression	178,723.29	15,174.62	7,989.37	9,130.00	19,389.79	17,626.14	-	248,033.22
Commissioner	30,000.00					2,295.00	14,646.00	46,941.00
Adjustments				5,000.00	38,288.82	2,929.09	-	46,217.91
Overtime						42,993.00		42,993.00
	<b>9,163,757.92</b>	<b>667,444.67</b>	<b>313,638.69</b>	<b>1,011,850.00</b>	<b>421,177.00</b>	<b>917,789.96</b>	<b>4,463,867.45</b>	<b>16,959,525.70</b>

Professional Services  
522-01-310  
2019-2020

Item	QTY	Amount	Total
Audio Video Consultant	14	100.00	1,400.00
OPEB reports	1	5,000.00	5,000.00

**Total 6,400.00**

Travel and Seminars  
**522-01-403**  
 2019-2020

Item	Dept	Emp	Amount
<b>Administration</b>			
Car Seat Tech (CRS)		2	500.00
Chamber events			1,000.00
Chaplin	Chaplin	1	3,000.00
FASD	Admin	9	17,000.00
FASD certification/recertification CDM/CDO	Admin	1	4,000.00
FDIC (April)	Admin	4	20,000.00
FFCA (July)	Admin	2	4,000.00
FFMIA Fall Seminar (Nov 4-8)	Fire Marshal	1	1,600.00
FGFOA Conference/School	Finance	4	7,000.00
Fire Rescue East-January EMS Quarterly Meeting	Admin (2) Pub Ed (1) Training (5)	8	12,000.00
HR Conference FPHRA	HR	1	2,000.00
Leadership Bonita	Admin	1	2,200.00
Mental Health Conference	Admin	1	1,000.00
National Fallen Firefighter Memorial			7,000.00
National Information Officers Association	Pub Ed	1	1,500.00
NFPA Conference	Fire Marshal	1	2,400.00
<b>Training</b>			
ClinCon (Hotel and Meal Allowance) (July)	Training	5	8,000.00
EMS Quarterly Meetings (2 meetings are under FRE/Clincon)	EMS	2	1,500.00
2020 National Extrication Competition	Training	6	3,600.00
Gathering of the Eagles	Wilson, Scott, Rodi	3	5,500.00
<b>Fleet</b>			
EVT Daytona & Bradenton (?)	Fleet Maint	2	2,000.00
EVT Education & Recert test Misc	Fleet Maint	2	350.00
<b>Misc Conferences and Seminars</b>			
Misc Conferences and Seminars		1	10,000.00

**Total 117,150.00**

Training  
**522-01-404**  
 2019-2020

Item	Dept	Explanation	Amount
Education classes include Paramedic, EMT, Fire, EMS, Special Operations training, Degree seeking, coursework needed for recertifications of any certifications and any other education training classes that are approved by the Fire Chief or his designee.			
Education Classes	Department	Employee reimbursed or outside instructor payments.	90,000.00
SHRM	HR	SHRM classes and testing	1,850.00
Props/Materials/Videos/Saw Blades	Training	Equipment needed for Department training such as burn house materials, props, extra equipment, vehicles for extrication and Special Operations	5,000.00
Recertifications	Training		
CPR		Recertification every 2 years (6/21)	100.00
ACLS-Advance Cardiac Life Support		Recertification every 2 years (3/21)	100.00
EMT/Paramedic		Recertification every 2 years (12/20)	
Pediatric training		Recertification every 2 years (8/20)	1,500.00

**Total 98,550.00**



Radio Tower Fees

522-01-411

2019-2020

Item	Department	Explanation	Amount
Radio -800 User Fee/maintenance*	Operations	114 radios @ \$34.21	46,799.28

**Total            46,799.28**

# Building Repair & Maintenance

522-01-461

2019-2020

Item	Department	Explanation	Amount
A/C Maintenance and Service	Maintenance	This is performed in house, includes repairs and materials	12,000.00
Building Sprinklers/Alarms Service and Repairs	Fire Prevention	Inspection of sprinkler (2000) and alarm systems at all stations (3500)	5,500.00
Electronic Doors	Admin	All station doors on one program Maintenance	20,000.00
Fire Alarm Panel Replacement	Fire Prevention	Station 24 replacment of fire alarm control panel	12,571.00
Flooring St 22	Maintenance	Replace Bunk room carpet with concrete	6,000.00
Flooring St 21	Maintenance	Replace Bunk room carpet with tile	33,000.00
Gutters and roof	Maintenance	Maintenance agreements for Station 1-6	10,000.00
Lawn Maintenance	Maintenance	Lawn Maintenance for all the stations, sprinklers and st 4 pond restoration, trees and removal of exotic vegetation	80,000.00
Misc Building Maint	Maintenance	Miscellaneous building repairs and maintenance to all stations includes Plumbing, Electrical, etc	46,000.00
Painting Station 21	Maintenance	exterior and fuel tank	17,232.96
Parking Lot Repair	Maintenance	Misc Repair All Stations	-
Reflection Park	Maintenance	lighting, upkeep, expansion	20,000.00
Station Cleaning	Maintenance	All station cleaning/carpets/tile	40,000.00
Training Ground Maintenance	Maintenance	Repair and maintain the Burn Containers and training ground	5,000.00

**Total 307,303.96**

OT Building Maintenance Includes A/C-cleaning-appliances etc 17,000.00

**Grand Total 324,303.96**

Vehicle Repair & Maintenance  
 522-01-462  
 2019-2020

Item	Dept	Explanation	Amount
<b>District</b>			
Marine	Special Ops	Repair and Maintenance of District owned boats	7,500.00
Vehicles	Fleet maintenance	Repair parts and Materials for District owned fleet-does not include labor cost	125,000.00
Vehicles	Fleet maintenance	Outside labor	50,000.00
Fixtures/misc	Fleet maintenance	Repair parts and Materials for District owned fleet-brush guards	10,000.00
Labor-OT	Fleet maintenance	In House EVT Program	35,000.00
Sub-Total			227,500.00

Outside fleet maintenance is being reimbursed by other departments and recorded as revenue. Below is the break down between parts and materials being purchased and the additional labor costs.

Item	Dept	Explanation	Amount
<b>BSFD Fleet Maintenance</b>			
Vehicles	Fleet maintenance	Repair parts and Materials for other department's fleet-does not include labor cost	25,000.00
Labor-OT	Fleet maintenance	Labor cost for outside departments fleet maintenance	35,000.00

Sub-total BSFD Fleet                      60,000.00

**Grand Total                                      287,500.00**

*Total Parts and Materials                      217,500.00*

*Total Labor    70,000.00*

## Equipment Repair & Maintenance

522-01-463

2019-2020

Item	Department	Explanation	Amount
Boat Lift	Suppression	Maintenance	3,000.00
Fuel Pump	Maintenance	Repairs at St 1, 2, 4, 5	5,000.00
Generators	Maintenance	Maintenance/ Repair	15,000.00
Heart Monitors	EMS	Maintenance (rebudget 19/20 budget)warranty and 1 PM	19,000.00
Hurst/Hydraulic	Operation	Maintenance and repair of the hurst tools and other hydraulic tools	7,500.00
Hose/Ground Ladder Testing Ladder testing for T25, L26	Operation	Testing/Maintenance and repair Per NFPA 1932	9,000.00
Lift Testing	Fleet maintenance	Testing/Repairs of vehicle lift	1,000.00
Misc Equipment	Operation	Repair and maintenance of other misc equipment	5,000.00
MSA Equipment/SCBA Air	Sp Ops	Repair and maintenance of the Air packs and regulators, and the SCBA air	5,000.00
Nozzle	Operation	Maintenance and repair	1,500.00
Small Engine	Operation	Chainsaws/Fans, etc maintenance and repair	2,000.00

**Total**

**73,000.00**

Communication Maintenance

522-01-465

2019-2020

<b>Item</b>	<b>Dept</b>	<b>Explanation</b>	<b>Amount</b>
Radio-Repair Non Contract	Operations	Includes labor cost for relocating radios, etc	10,000.00
Misc	Operations	station speakers/vehicle speakers etc and radio accessories	7,000.00
Telephone-Non Contract Computer wiring/VoIP	Administration	Repairs made to the telephone system, relocating telephones, etc	2,500.00

**Total**

**19,500.00**

# Special Ops Supplies & Repairs

522-01-466

2019-2020

<b>Item</b>	<b>Dept</b>	<b>Explanation</b>	<b>Amount</b>
Confined Space	Sp Ops	Supplies, repair and maintenance of confined space equipment	3,000.00
Haz-Mat	Sp Ops	Supplies, repair and maintenance of Haz-mat equipment including calibration of meters, haz mat suits, absorbent materials as needed	3,000.00
Rope Rescue	Sp Ops	Supplies, repair and maintenance of rope and rope equipment	3,000.00
Trench Rescue	Sp Ops	Supplies, repair and maintenance of trench rescue materials	1,500.00
Water Rescue	Sp Ops	Replacement PFD, BC, fins, etc	3,000.00

**Total**

**13,500.00**

USAR  
 522-01-467  
 2019-2020

Item	Department	Explanation	Amount
Dues	USAR	We currently have 14 members in the program, the fees cover training, personal protection uniforms, new and replacement equipment, supplies and the administration cost of the program.	
Administrative Fee	USAR		10,590.00
USAR PPE	USAR		9,100.00
USAR Capital	USAR		10,000.00

**Total** **29,690.00**

Office Equipment Maintenance

522-01-468

2019-2020

<b>Item</b>	<b>Department</b>	<b>Explanation</b>	<b>Amount</b>
Printers/Fax machines	Admin	Cleaning printers and fax machines - done once a year	2,500.00
Copy/Fax	Admin/ Prevention	Maintenance agreement on the copiers in the District	7,500.00
<b>Total</b>			<b>10,000.00</b>



Computer Support/Maintenance  
**522-01-469**  
2019-2020

Item	Dept	Explanation	Amount
Computer Support contracts			
Active 911	Operation		2,000.00
Aladtec	Operation	Staffing program	8,000.00
BIS	Admin	Meeting recording	1,250.00
CAFR Online	Admin	preparation-software and annual support	12,000.00
EMG	Operation	Security monitoring Station 4 and 7	2,000.00
FAS-fixed assets	Finance	Acct software	3,500.00
Firehouse/ESO	Operation	Fire/Medical report software	25,000.00
Handtevy	Operation	Pediatric	2,000.00
Heavy Duty Diagnostic Software	Operation	Vehicle Maintenance	200.00
Identifix	Operation	Vehicle Maintenance	1,600.00
Mobile Eyes	Fire Prevention	Yearly recurring cost	12,361.00
Power DMS (IDS)	Admin/Training	Renewal	3,600.00
PS Trax	Suppression	Truck Check outs	6,500.00
RFID	Operations	Inventory Total price	3,000.00
Sage 100-Payroll	Finance	separate	6,000.00
Sage HRMS	HR	HR Software	4,500.00
Target Solutions	Training	Renewal	8,000.00
Computer misc	Misc computer program support	SAGE 100 3rd party software- FP access program/PO Program	10,000.00
Computer Support	Admin	CRS+projects	80,000.00
Internet Connection	Admin	Comcast/FPL Fiber	35,000.00
IP Address	Admin	Website/Domain Fee	2,500.00

**Total**

**229,011.00**

CPR Class  
 522-01-482  
 2019-2020

Item	Department	Explanation	Amount
CPR Literature/Cards	Training	Books need for the CPR classes/cards	2,000.00
CPR Supplies	Training	10 Infant Mannequins/AED trainer maintenance	2,000.00
<b>Total</b>			4,000.00

Based on 16 CPR/AED classes- 12 people from Oct to April and 6 people from May to Sept

**Reduce Rate for Bonita Springs Residents**

# Public Education Expenses

522-01-484

2019-2020

Item	Explanation	Amount
Public Education Events		
Display Booths/Misc	Misc Supplies/promotional supplies/tables/chairs etc- held all year long	4,500.00
Open house/Community presentations	Open house Station 23 - community event	1,000.00
Programs		
School Curriculum	Books / literature	4,000.00
Other misc programs		5,200.00
<p style="text-align: center;">This includes additional educational information in the following areas: Hurricane preparedness, Brush fire safety and prevention, Water safety, Home fire safety and prevention, falls preventions, and Fire extinguisher use. There may be additional programs if needed in the safety area of prevention, or preparedness.</p>		

**Total**

**14,700.00**

Car Seat Program  
522-01-483  
2019-2020

This is a self funded account.

**Revenue**

Carry forward	680.00
Anticipated Donations 2019-2020	1,000.00

**Total Revenue**

1,680.00

**Expenses**

Supplies (car seats, noodles, etc)	1,680.00
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**Total Expenses**

1,680.00

Administration

522-01-515

2019-2020

Item	Dept	Explanation	Extension
Acknowledgement/Awards	Admin	Citizens and Staff	3,000.00
ALS COPCN Renewal	Medical	Renewal-County- every 2 years odd (3/2021) \$500	500.00
ALS Renewal -State	Medical	Renewal -State every 2 years odd (3/21)\$1575	1,575.00
Awards /Retirement Banquet	Admin	Staff	7,000.00
Bonita Springs Storm	Admin	Stormwater assessment 19-20	3,500.00
Bureau of Records	Admin	Drivers Licenses (April 2020)	1,200.00
Fuel Tank Renewal		Annual renewal application fee for three stations	75.00
Lee County Fees	Admin	Station solid waste tax / Vehicles/ Land assessments (Strike Lane)	5,000.00
Miscellaneous	Admin	Notary renewals, chaplain, other miscellaneous fees	3,500.00
New Employee Background Check	Admin	Background checks for any employees if needed	1,500.00

**Total**

**26,850.00**

## Fire & Medical Supplies

522-01-521

2019-2020

Item	Department	Explanation	Amount
Medical Supplies	EMS	Medical Supplies, Drugs, RFID tags etc	70,000.00
Fire Supplies	Suppression	Accountability tags, equipment needed for Suppression such as vests, hand held lights, masks, etc	15,000.00
Hose	Suppression	Replacement hose as needed	12,000.00
Nozzle Replacement	Suppression	Replacement nozzles as needed	3,000.00
Foam	Suppression	Foam for suppression	5,000.00
Fire Extinguisher	Prevention	Maintenance, testing, New	2,000.00
Hydrants		Maintenance, testing, markers, tar sticks	2,000.00
Batteries	Operation	Replacement batteries for Radios	1,500.00

**Total**

**110,500.00**

Uniforms  
522-01-522  
2019-2020

<b>Item</b>	<b>Department</b>	<b>Explanation</b>	<b>Extension</b>
Service Pins	Admin	Employee service pins	3,000.00
Uniforms	Suppression	Replacement everyday uniforms	50,000.00
Radio Harness	Suppression	Replace worn radio harness	2,000.00
<b>Total</b>			<b>55,000.00</b>

Office Equipment under \$750

522-01-523

2019-2020

<b>Item</b>	<b>Explanation</b>	<b>Quantity</b>	<b>Amount</b>	<b>Amount</b>
Misc	Misc equipment/AV	1	2,000.00	2,000.00
Printer	All Stations	2	500.00	1,000.00

**Total**

**3,000.00**



Personal Protection Uniform

522-01-524

2019-2020

Item	Department	Explanation		Amount	Total
Boots	Suppression	Replacement of boots as needed	15	400.00	6,000.00
Bunker Gear Repair	Suppression	Repair Bunker Gear			2,500.00
Gloves	Suppression	Work & Fire Gloves	93	150.00	13,950.00
Helmets	Suppression	New/Replacment as needed	10	450.00	4,500.00
Hoods	Suppression	Replacement of hoods as needed	93	100.00	9,300.00
Wild Land Gear	Suppression	Replacement of Wild Land gear as needed	53	560.00	29,680.00
<b>Total</b>					<b>65,930.00</b>

Books/Publications/Dues

522-01-541

2019-2020

Item	Department	Explanation	Amount
<b>Dues</b>			
Community Affairs	Admin	Dues	175.00
FASD	Admin	FI Association of Special Districts	4,000.00
FFCA	Admin/ Prevention	FI Fire Chief's Association- Washburn, Daigle, DeWitt, Scott, Madden, Training Cpt (2) BC's (6) for 13 employees	1,250.00
FFMIA	Fire Prevention	Dues (9*65)	585.00
FGFOA	Finance	FI Government Finance Officers Association- Lisa/ Beverly/Chrissy/Greg	200.00
IAFC	Admin	International Association of Fire Chiefs Membership and Dues- Daigle, Dewitt	450.00
LCFCA	Admin	Lee County Fire Chief Membership and Dues - Daigle, DeWitt, Scott, Madden	200.00
LCFMA	Fire Prevention	Lee County Fire Marshal Fire prevention employees (9*30)	270.00
Misc Dues	Admin	Ostego Bay	500.00
NFPA-Dues	Fire Prevention	National Fire Protection Association District membership and Dues (2)	350.00
Padi	Sp Ops	Skin Diver membership	300.00
SHRM	HR	Membership fee	100.00
SWFL Public Service Academy	Training	Training Co-Op	1,000.00
Station 5 Land maintenance	Admin	Quarterly Dues	6,000.00

Books/Publications/Dues

522-01-541

2019-2020

Item	Department	Explanation	Amount
<b>Books/Publications</b>			
Florida Statutes	Admin	Florida Statutes	
Florida Building Codes	Fire Prevention	6th Edition (1)	165.00
Florida Fire Prevention Code	Fire Prevention	Fire Prevention Code 6th edition (7)	1,750.00
GFOA Books	Finance	Misc books -Online access to newspaper/magazines	500.00
Misc Publications		Misc books -Online access to newspaper/magazines	1,000.00
NFPA Codes	Fire Prevention	NFPA codes and standards updates/Subscription renewal (1 hard copy -2 web based subscriptions)	4,700.00
NFPA Misc Codes	Fire Prevention	NFPA codes and standards updates misc codes (3 books)	600.00
Sunshine Manuals	Admin	Books regarding the Sunshine Law	200.00

**Total**

**24,295.00**

New Equipment under \$750.00

522-01-641

2019-2020

<b>Item</b>	<b>Department</b>	<b>Explanation</b>	<b>Amount</b>
EVT tools	Fleet Maintenance	Replace/New	500.00
Furniture	Maintenance	All Stations	5,000.00
Furniture	Maintenance	Station 22-Rugs for new bunk room	1,500.00
Misc			2,500.00
Physical Fitness	Operations	All Stations	5,000.00

**Total**

**14,500.00**

Building  
523-01-620  
2019-2020

Item	Explanation	Amount
<b>Station 21</b>		
<b>Station 22</b>		
<b>Station 23</b>		
<b>Station 24</b>		
<b>Station 25</b>		
<b>Station 27</b>		

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Office Equipment  
**523-01-630**  
 2019-2020

<b>Item</b>	<b>Dept</b>	<b>Explanation</b>	<b>Amount</b>
Computers	Admin	New and replacement (3)	3,000.00
RFID Gun	Logistic	New	2,500.00
Datto Networking	Admin	Network appliances - Security (7)	7,000.00
AV equipment	Admin	New cameras system and room	175,000.00

**Total            187,500.00**

# Machinery and Equipment

523-01-640

2019-2020

Item	Department	Explanation	QTY	Amount	Extension
12'ft enclosed Trailer	Operations	Pump testing hoses and equipment	1	3,500.00	3,500.00
Bunker Gear	Operations	New and replacement bunker gear	27	2,500.00	67,500.00
Fitness Equipment	Operations	Replacement	2	10,000.00	20,000.00
Forcible Entry Prop	Training	Training	1	12,000.00	12,000.00
Fuel Master	Operations	Station 22 and Station 25	2	16,000.00	32,000.00
Gas Meters	Special Ops	Replacement	1	2,500.00	2,500.00
Knox	Operations	Medication security	10	2,000.00	20,000.00
Mako Compressor	Operations	Replace Station 24 SCBA refill station	1	40,000.00	40,000.00
Manikin	Training	Training	1	1,670.00	1,670.00
Personal TIC	Training/ Operation	First out engines	20	830.00	16,600.00
Radio	Operations	Replace the current XTS5000	23	3,575.00	82,225.00
Radio Enhancement	Operations	Self Funding account* See breakdown worksheet			153,084.02
Recliners		Station 24	6	750.00	4,500.00
TV	Admin	Conference Room	1	1,000.00	1,000.00
Washer/Dryer combo	Operations	Station 27	1	1,500.00	1,500.00

**Total** 458,079.02

Vehicles  
523-01-645  
2019-2020

Item	Department	Explanation	Quantity	Extension
Ford Escape	Fire Prevention	Replacement	2	40,000.00
Ford Taurus	Fire Prevention	Fire Marshal	1	25,000.00
Fork Lift	Operation	Training props	1	15,000.00
Ford Explorer	Admin	Replacement	1	36,000.00

116,000.00



**Reserves\***

**522-05-911 to 522-05-913**

**2019-2020**

<b>Account Number</b>	<b>Account</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>522-05-911</b>	Operating Reserve (90 days)	5,875,106.68	6,109,946.16
<b>522-05-912</b>	Emergency Disaster (5%)	417,709.55	1,067,026.28
<b>522-05-918</b>	Insurance Reserve	480,000.00	750,000.00
<b>522-05-919</b>	Debt Service		
	<b>Total for all Reserves</b>	<b>6,772,816.23</b>	<b>7,926,972.45</b>

\*Policy 884 Reserve Limits Effective Date 7/12/10-  
Revision Date 7/14/14

## Future Capital Funding

### 2019-2020

	Depreciation expense	2018-2019	2019-2020
<b>522-05-915 Capital Improvements</b>			
Land			
Building Depreciation 18% funded	5,733,241	1,006,975.28	1,031,983.38
Replacement Training Burn Building		80,000.00	
New Station - Station 8 (Strike Lane)		310,000.00	421,951.88
<i>(Station 8 est time frame 3-5 years)</i>			
Balancing			
<b>Total Capital Improvements (Land &amp; Building)</b>		<b><u>1,396,975.28</u></b>	<b><u>1,453,935.26</u></b>
<b>522-05-915</b>			
Equipment Depreciation 31% funded	1,725,470	468,425.11	534,895.70
Bunker Gear		75,000.00	150,000.00
Heart Monitors (2024)			100,000.00
<b><u>Total Equipment Capital Funding</u></b>		<b><u>543,425.11</u></b>	<b><u>784,895.70</u></b>
Office Equipment Depreciation 31% funded	341,351	102,938.69	105,818.81
<b><u>Total Office Equipment Capital Funding</u></b>		<b><u>102,938.69</u></b>	<b><u>105,818.81</u></b>
Vehicle Depreciation 31% funded	2,794,605	760,193.24	866,327.55
Funding for E28		182,047.18	282,047.18
Funding for TK 25 (2022)			575,000.00
Funding for E24 (2022)			450,000.00
Major Repairs		80,000.00	125,000.00
<b><u>Total Vehicle Capital Funding</u></b>		<b><u>1,022,240.42</u></b>	<b><u>2,298,374.73</u></b>
		<b>3,065,579.50</b>	<b>4,643,024.50</b>

### Policy 885 - approved 7/14/14

no more than 2% added to depreciation per year.