

**REQUEST FOR PROPOSALS
PEST CONTROL**

TO ALL INTERESTED PARTIES:

The Bonita Springs Fire Control and Rescue District (the "District") hereby requests proposals from qualified individuals or companies for **exterminating and pest control services** for fire stations the District operates in the Bonita Springs area.

Interested proposers may obtain a packet of information specifying details and the selection process on the District's website at www.bonitafire.org or by contacting Administrative Coordinator Jessica DeWitt at the District's Headquarters.

All proposals should be sealed and submitted to District Headquarters, using the address listed below, with "Attention: Jessica DeWitt" before 10:00 AM, August 1, 2016. Any proposals received after this time will not be accepted under any circumstances. Late responses will be returned to the respondent unopened. Faxed or emailed responses will not be accepted.

The District reserves the right to reject all proposals in its discretion. The District also reserves the right to waive irregularities and technicalities and to advertise for additional proposals. Questions related to the proposal should be directed to Jessica DeWitt.

Bonita Springs Fire Control & Rescue District
Headquarters at Station Four
27701 Bonita Grande Drive
Bonita Springs, FL 34135
(239) 949-6200

**EXTERMINATING AND PEST CONTROL INFORMATION
PACKAGE AND REQUIREMENTS FOR RFP RESPONSE**

- A. General Information and Requirements for Complete Proposal
1. The name and address of the proposer must be provided including any fictitious name used pursuant to Florida law.
 2. If the business entity is a corporation or partnership, evidence of good standing in the form of a current certificate from the Florida Department of State and the name of a responsible officer of the entity must be provided.
 3. A copy of the proposer's Lee County occupational license.
 4. The closest business address of the entity to District Headquarters in Bonita Springs.
 5. A brief business history with particular reference to how long the business has operated in Lee County.
 6. A list of up to five representative clients.
 7. The number of employees and field crews operated by the business.
 8. Proof of liability insurance for \$250,000 or more and statutorily required workers compensation insurance.
 9. Preference will be given to otherwise substantively equal proposals whose business is located within the boundaries of the Bonita Springs Fire Control District.
 10. Effective date of the proposed contract should be October 1, 2016.
 11. The term of any agreement with the most qualified proposer will be one year with annual renewal provisions for up to five years on mutually acceptable terms.
 12. Completed proposals, including all of the listed information and the **attached form** should be sealed and submitted to Administrative Coordinator Jessica DeWitt at 27701 Bonita Grande Drive, Bonita Springs, Florida 34135 **before 10:00 AM, August 1, 2016**. Faxed or emailed responses will not be accepted.
 13. Proposals received after the deadline will not be accepted under any circumstances. Late responses will be returned unopened.

14. Each station listed below should be quoted with a separate price:
Station 1 – 27490 Old 41 Road, Bonita Springs, FL 34135
Station 2 – 28055 Mango Drive, Bonita Springs, FL 34135
Station 3 – 25001 S. Tamiami Trail, Bonita Springs, FL 34135
Station 4 – 27701 Bonita Grande Drive, Bonita Springs, FL 34135
Station 5 – 8850 W. Terry Street, Bonita Springs, FL 34134
Station 7 – 26107 Hickory Boulevard, Bonita Springs, FL 34134

B. Specifications for Exterminating and Pest Control Services

1. Scope of Services Required
 - a. Proposers should assume that the scope of services required is limited to treatment of the interior and exterior of Bonita Springs Fire Control & Rescue District's fire stations.
 - b. Proposers must also include a list of the rodents and insects that its services are designed to eliminate and should specify any insects that are not included in the scope.
2. Chemical Spray
 - a. Odorless chemicals must be used in the interior of all buildings.
3. Treatment Frequency
 - a. Each of the fire stations will require spraying once per month.
 - b. Each of the stations' bays will require fogging once a quarter for spider control (excludes Station 7).
 - c. Proposers must also assume that they will be required to re-spray the buildings at no additional charge should the monthly service be insufficient.
4. Lawn Treatment

An alternate quote shall be submitted for lawn treatment. Service will include an every other month application of EPA approved chemicals for St. Augustine lawns, and shrubs. Goal is to control all insects and diseases that could cause damage to St. Augustine lawns, and shrubs. Fire ant control shall also be included.

The proposer may propose other tasks at their discretion.

C. Selection Process

1. All qualified proposals will be opened August 1, 2016 at 10:00 AM.
2. Qualified proposers will be ranked based on the criteria included in the general information and the overall cost.
3. All proposers will be notified of the District decision within 24 hours of selection.
4. The District may reject all proposals in its sole discretion.
5. If an agreement with the number one ranked proposer is unsuccessful, the Chief will attempt to negotiate with the second and then third ranked proposer.
6. If all negotiations fail, the District reserves the right to re-advertise for proposals.

Pest Control Proposal Form

1. Name and address of Proposer:

2. Attach evidence of good standing, if a corporation or Partnership.

3. Attach a copy of the Lee County Occupational license and applicable licenses

4. The closest business address of the entity to 27490 Old 41 Road, Bonita Springs –

5. A brief history of the firm, include how long the firm has operated in Florida, and where.

6. A list of up to 5 representative clients, include telephone number and contact person.

7. The number of employees _____ and field crews _____ operated by the business.

8. Attach proof of liability insurance (\$250,000) and workers compensation.

9. Is business located within Bonita Springs? _____

10. Annual price of requested services \$ _____

Contact person _____

Telephone number _____